

Keith Andersen

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OBJECTIVE

To obtain a position in computer graphics, in which I can use my skills and continue to learn and grow.

EDUCATION

1996 - 2000 **New York Institute of Technology** Old Westbury, NY
Bachelor of Fine Arts / Computer Graphics
Deans list - 5 semesters
Presidential List – Spring 2000

Graduated 1992 **Walt Whitman H.S.** South Huntington, NY

PROFESSIONAL EXPERIENCE

11/03 to Present **System Analyst / Programmer II** Chantilly, VA
McClendon Automation
Maintain and Develop a military website for the Army corps of Engineers
Hand code in HTML, JavaScript, CGI, REXX, and FOCUS
Maintain a FOCUS database on a VM Mainframe
Communicated with client and military officials regularly
Worked with a team of seven members on projects
Planning of new application strategies

06/03 to 11/03 **Armed Uniformed Protection Officer** Washington, DC
Department of State
Armed Security Officer for the Department of State and its Annexes
Held a Secret clearance while investigation for Top Secret clearance was underway
Posted at access points to buildings to screen all entering persons
Currently have my VA Special Police Officers License
Certified in Manodock PR-24 training

10/02 to 5/03 **Director of Internet Services** Fredericksburg, VA
Color Quest Litho
Handle all customer relations
Design and maintain in excess of 90 websites for clients
Closed sales leads given by sales staff and telemarketers
Designed and created marketing material for internet department
Handle relations with tech staff for server maintenance
Handle minor IT issues throughout office building

9/99 to 3/02 **Senior Web Project Manager-Designer / IT Manager** Huntington, NY
InfoServices International Inc.
Designed & built web pages, websites, graphics, and site architecture
Managed & maintained all file structures for the all sites, and servers
Managed & maintained LAN and WAN
Managed graphics designers and creative staff
Consulted with clients to develop websites
Handled design layout for independent company sites
Handled all uploading of sites through FTP and Telnet access
Handled acquisitions of all domain name registrations & setting up IP and DNS information
Set up host relations for client sites
Designed & created all print advertising materials, and prepared them for press

Handled some technical repairs or upgrades to computers, and installing of software
InfoServices URL's – citidexli.com / infoservices.com / citidex.com / weeklysaverli-huntington.com
Additional URL's –rockabillybarbers.com / classycoffee.com / huntingtonboatingcouncil.org /
bonbonschocolatier.com

Printing Pressman & Utility Worker

2/93 - 9/95
Returned
4/96 – 9/99

Renown Tag and Label

East Farmingdale, NY

Narrow Web Flexo Pressman - 4 color Webtron 650

Pre-press job assembly - prepared jobs to go to press

Performed many detail oriented positions throughout company – (Ex. Different press types, & procedures)

Graphic Artist

9/95 - 12/95

Von Suthoff and Co

Pascagoula, MS

Designed flyers, brochures, magazine, and newspaper ads on computers.

Consulted with clients for layout and design of printed materials

Prepared jobs for press

RELATED SKILLS

Computer software knowledge: PC, Mac, & SGI platforms ,Windows 98, 2000, NT & XP, Microsoft Office 2000 & XP, Dreamweaver MX 2004, CorelDraw 10, Premiere, After Effects, Photoshop 7, Illustrator 9, 3D Studio Max 6, Lightwave 6, Alias Wavefront Power Animator 9, A/W Maya 5, Fireworks MX, Image Ready 7, Flash MX 2004 , various FTP programs & some Director MX

Freehand drawing and painting skills (*Portfolio upon request*)

Knowledge of Internet technologies, web graphics, HTML editing, browser compatibility, site architecture, DHTML, Javascript, telnet, networks, domain name administration, 3D modeling and animation, video editing and some PHP and MySQL

Currently a Microsoft MCP training for Microsoft MCSE & Cisco CCNA Certifications

AWARDS AND EXPERIENCES

Boy Scouts - Rank of Life

Boy Scout Master - two years

Member of National Vocational - Industrial Honor Society

Member of National Association of Photoshop Professionals (NAPP)

Member of Long Island Advertising Association